

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Seend Community Centre, Rusty Lane, Seend, Nr Melksham,
SN12 6NS
Date: Wednesday 26 May 2010
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Bulkington, Great Hinton, Keevil, Melksham, Melksham Without, Poulshot, Seend, Semington, Steeple Ashton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding , on 012225 776655 ext: 115 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North
Cllr J Hubbard, Melksham South

Cllr Stephen Petty, Melksham Central
Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p>1. Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 6)</i></p> <p>(reports in pack where appropriate)</p> <ul style="list-style-type: none"> • Air Quality Strategy for Wiltshire • Reducing unnecessary street lighting • Annual programme of Highway Works • Update on lorry park <p>2. Apologies for Absence</p> <p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes <i>(Pages 7 - 20)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 24th March 2010.</p>	<p>7.00pm</p>
<p>5. Partner Updates <i>(Pages 21 - 30)</i></p> <p>To receive updates from any of the following partners (report in pack where appropriate)</p> <ul style="list-style-type: none"> a. MCAP (Melksham Community Area Partnership) b. CAYPIG (Young People's Issue Group) c. Wiltshire Police - David Hobman d. NHS Wiltshire – Jo Howes e. Wiltshire Fire and Rescue Service f. Melksham Town Council g. Parish Council Nominated Representatives 	<p>7.10pm</p>
<p>6. Your Local Issues</p> <ul style="list-style-type: none"> a. Speeding and Road Safety Issues including Community Speed Watch – David Bullock (Highways, Wiltshire Council) b. Residential moorings on the Kennet & Avon Canal – Ken Oliver (Wiltshire Council) 	<p>7.40pm</p> <p>7.55pm</p>

	Any Other Urgent Questions of Public Concern	8.05pm
7.	Consultation Feedback	
	a. Health workshop (JSNA) – Jo Howes & Peter Thomas (NHS Wiltshire)	8.10pm
	b. Wiltshire 2026 (Future of housing and employment land in Melksham community area) – Anna Lee (Spatial Planning, Wiltshire Council)	8.20pm
	c. Future public service delivery in Melksham - Neil Ward (Strategic Property, Wiltshire Council)	8.30pm
8.	Grants & Area Board Budget (<i>Pages 31 - 48</i>)	8.40pm
	Grants & Area Board Budget The Chairman to provide an update on the Area Board budget.	
	Community Area Grants Councillors will be asked to consider the Community Grant Report (attached) and vote on the following applications:	
	<ul style="list-style-type: none"> • Party in the Park • Activities for children and young people • Street based youth worker 	
	Performance Reward Grants Scheme The Chairman to provide an update of applications submitted so far.	
	<ul style="list-style-type: none"> • SPLASH • Semington Football Club • Steeple Ashton Pavilion 	
9.	Cabinet Member Questions	9.00pm
	Cllr Toby Sturgis, Cabinet Member for Waste, Property and Environment to introduce his portfolio and take any questions.	
10.	Future Meeting Dates	9.10pm
	Wednesday 28 July – Shaw School Wednesday 8 th Sept – Melksham Oak School (tbc)	

11. **Evaluation & Close**

9.15pm

The chairman will make a request for the completion of evaluation forms and will set out the arrangements for the next meeting.

Seend Community Centre Maps_*(Pages 49 - 52)*

Melksham Area Board 26th May 2010

Chairman's Announcements

Air Quality Strategy for Wiltshire

The Environment Act 1995 places a duty on local authorities to monitor air quality within their areas having regard to national and European air quality objectives.

Wiltshire is a high quality environment, however we have a number of locations where air quality objectives are not being met. These failures are in general associated with vehicle emissions and congestion and have health implications.

We would welcome your views on the Air Quality Strategy, which has been developed as an over arching document detailing our approach to air quality. Consultation on the document remains open until 18th June 2010.

If you would like to contribute your views, please contact Gary Tomsett, Environmental Protection Specialist Team Manager, on 01722 434340 or gary.tomsett@wiltshire.gov.uk.

Melksham Area Board 26th May 2010

Chairman's Announcements

Reducing Unnecessary Street Lighting in Wiltshire

Wiltshire Council has been approached by a number of communities seeking to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Street lighting and illuminated signs have been identified as a major use of energy by the Council in a recent review.

A start has been made with a project to replace the lighting units in the county's 1,600 illuminated bollards with new low energy units. Dimming and turning off unnecessary lighting for part of the night have already been successfully introduced in trial sites at Urchfont and Tidworth.

The Council has set aside £5,000 for each Area Board to introduce schemes in their areas this year. The Area Board is asked to solicit interest from Town and Parish Councils and other interested parties to take part in the scheme. The Area Board will then decide on which submissions will go ahead in their area.

The Area Board is also asked to nominate an individual to act as Project Leader, to liaise with the community and resolve any issues with the public (the Project Leader should be appointed by the Board, but does not need to be a member of the Board). The Council's staff and specialists will be available to advise on technical aspects, including the viability of the proposals, and will arrange the installation of the schemes. If successful more cash will be made available for schemes next year.

If you are interested in becoming involved in the scheme, please contact Peter Binley, Highway Network Maintenance Manager, on 01225 713412 or peter.binley@wiltshire.gov.uk.

Melksham Area Board 26th May 2010

Chairman's Announcements

Highways Programme for 2010-11

The annual programme of highway maintenance and improvement schemes for 2010/11 has been approved. This information is presented on an individual community area basis and is available on the Council's website under Community Area Highway Information.

The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in your area.

Web link:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/areaboardhighwayinformation.htm>

Further enquiries should be made to Spencer Drinkwater, Principal Transport Planner, on 01225 713480.

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Bowerhill Village Hall, Halifax Road, Bowerhill, Melksham, SN12 6SN.
Date: 24 March 2010
Start Time: 7.00 pm
Finish Time: 10.00 pm

Please direct any enquiries on these minutes to:

,Tel: 012225 776655 ext: 115 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Jonathon Seed (Chairman), Rod Eaton (Vice-Chairman), Mark Griffiths, Jon Hubbard, Steve Petty, Roy While, Stuart Wheeler (Cabinet Representative).

Parish and Town Councillors

Richard Coward (Broughton Gifford PC), Myra Link & Jerry Wickham (Keevil PC), Mike Mills & R Dalton (Melksham Without PC), Geoff Collett Poulshot PC), R. Oglesby (Semington PC) Judith Buxton Dean & Geoff Hyatt (Steeple Ashton PC) and Richard Wiltshire (Melksham TC).

Partners

Wiltshire Police – Insp David Cullop & Sgt Mel Rolph
Community Area Partnership – Chris Holden & Colin Goodhind

Officers

Niki Lewis, Kevin Fielding, Abbi Gutierrez, Neil Ward and John Rogers.

Members of Public in Attendance: 19

Total in attendance: 71

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
10.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Bowerhill Village Hall.</p> <p>The Chairman introduced Stuart Wheeler, (Wiltshire Council cabinet member for Leisure) who was in attendance for this meeting.</p> <p>The Chairman then introduced all the Wiltshire Council members in attendance as well as Niki Lewis (Service Director) and Sarah Howes (Youth Co-ordinator, Melksham).</p> <p><u>Chairman's Announcements</u></p> <p>Review of Special Educational Needs provision.</p> <ul style="list-style-type: none"> • Consultation on the Review of Special Educational Needs Provision – over recent months Wiltshire Council officers had worked with schools, parent representatives and other people to review Special Educational Needs (SEN) provision in the county. <p>The review relates to the whole of Wiltshire.</p> <p>Any questions about the proposals or the consultation process can be sent in the first instance to Tracy Gates, SEN Project Officer either by phone, 01225 756170 or email, tracygates@wiltshire.gov.uk.</p> <p>Flooding: request for information from Parish and Town Councils.</p> <ul style="list-style-type: none"> • Flood Packs – proposed new flooding legislation had placed on Wiltshire Council the responsibility for putting in place local strategies for managing flood risk. Two flood working groups had been set up to cover the County, as part of this work Wiltshire Council was collating information on flooding and drainage issues and would like town and parish councils to gather information using the flood packs provided which could then be used to feed into the process. Completed packs should be returned at the next Melksham Area Board meeting on the 26 May. 	

- Flood Fair – the first “Flood Fair” for town and parish councils would be held on the 14 April at the Olympiad Leisure Centre, Chippenham from 10am – 2pm. The purpose of the flood fair was to raise awareness of flooding and drainage issues.
- The next Operational Flood Working Group meeting will be on Wednesday 12 May at Derby Court, White Horse Business Park, Trowbridge.

Gypsy and Traveller Consultation.

- Wiltshire Council is preparing a plan that will identify land for gypsy and traveller sites and include a policy for assessing the suitability of other sites the Council is asked to consider through the planning application process.

The Council has a responsibility to plan for the housing needs of everyone in the Wiltshire community.

An 8 week consultation on the issues and general approach to identifying land for new gypsy, traveller and show people sites is to start on Tuesday 6th April and continue until 5pm on Friday 4th June 2010. This is the first stage in the process of preparing a Gypsy & Traveller Site Allocations Development Plan Document.

The purpose of the consultation is to:

Discuss the ISSUES around providing new sites.

Develop a METHOD for assessing what is a good location for new sites.

Invite LAND to be put forward to be considered as possible new sites.

All information relating to the consultation will be available from the end of March on the planning policy pages of the Council’s web site (www.wiltshire.gov.uk), in the main Council offices in Chippenham, Devizes, Salisbury and Trowbridge and available at local libraries.

If you would like to discuss the issues involved in this consultation in more detail drop in events are being held at the following locations between 4pm and 8pm:

	Neald Hall, Chippenham Wessex Room, Corn Exchange, Devizes 2010 Salisbury	Wednesday 5 th May 2010 Tuesday 11 th May Thursday 13 th May 2010															
11.	<u>Apologies for Absence</u> There were no apologies.																
12.	<u>Declarations of Interest</u>																
	<table border="1"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Type of Interest</th> <th>Nature of Interest</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Councillor Jonathon Seed</td> <td>Agenda Item No.8 Performance Reward Grant – (b) Steeple Ashton Sports Pavillion</td> <td>Personal</td> <td>The applicant is the Chairman of the Steeple Ashton Conservat ive Associatio n</td> <td>Would take part in the debate but would not vote</td> </tr> <tr> <td>Councillor Mark Griffiths</td> <td>Agenda Item No.7 Community Area Grant – (b) Beanacre Cricket Club</td> <td>Personal</td> <td>Ward Member</td> <td>Would take part in the debate but would not vote</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Jonathon Seed	Agenda Item No.8 Performance Reward Grant – (b) Steeple Ashton Sports Pavillion	Personal	The applicant is the Chairman of the Steeple Ashton Conservat ive Associatio n	Would take part in the debate but would not vote	Councillor Mark Griffiths	Agenda Item No.7 Community Area Grant – (b) Beanacre Cricket Club	Personal	Ward Member	Would take part in the debate but would not vote	
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13.	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the meeting held on 3 February 2010 were agreed as a correct record of the meeting and signed by the Chairman with the following amendment.</p> <p>That Cllr Steve Petty did not declare an interest in agenda item 7(2) – Shaw & Whitley Pre-School, Community Area Grant application.</p>						
14.	<p><u>Partner Updates</u></p> <p>Melksham Community Area Partnership: Chris Holden gave the MCAP update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • MCAP are currently creating a Melksham Community Plan. • Several theme groups have now been established, and the Partnership are actively networking with the parishes and other organisations. <p>Core Strategy Consultation feedback</p> <p>Concerns.</p> <ul style="list-style-type: none"> • Traffic issues and flooding. • Public transport – lack of trains using Melksham station and lack of buses serving rural areas. 						

- Development of better tourism links particularly the new canal and the riverside.

Best aspects.

- The country side around Melksham and its friendly residents.

Theme Groups

The following theme groups have now been established:

Waterways.
Health & Wellbeing.
Community Safety.
Sport & Leisure.
Transport.
Culture & Arts.
Villages & Parishes Working Group.

Future plans.

- “Age no barrier week” – an event is being planned.
- Community plan update.
- Consultation on the proposed canal link.

Wiltshire Police: Inspector David Cullop updated the meeting on current policing activities in the Melksham community area.

The written update distributed with the agenda was noted.

Points made included:

- Good work had been carried out during the last year throughout the new Wiltshire Council community areas.
- The beat work carried out by PCSOs had been appreciated by local residents.
- PCSOs will be carrying out at least fifteen hours a month on

	<p>foot patrols from April 2010.</p> <p>Wiltshire Fire and Rescue Service: The written update distributed with the agenda pack was noted.</p> <p>NHS Wiltshire: The written update distributed with the agenda was noted.</p> <p>The Town Council, Parish Councils and partners were given the opportunity to give any updates,</p> <p>Melksham Town Council: Cllr Richard Wiltshire advised that the Town Council were pleased community use of facilities at the new Melksham Oaks School had now been agreed with Wiltshire Council.</p> <p>The Chairman thanked all partners for their respective updates.</p>	
15.	<p><u>Your Local Issues</u></p> <p>Planning future Council service delivery into the Melksham Public Service Campus – presentation from Neil Ward (Strategic Property, Wiltshire Council) and John Rogers (Customer Services, Wiltshire Council).</p> <p>John Rogers gave a brief outline as to why Wiltshire Council were proposing Public Service Campuses for the delivery of many council services across the county.</p> <p>Neil Ward then gave a presentation as to the proposed planning process for a Melksham Public Service Campus.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Wiltshire Council’s services in the Melksham Community Area were currently offered from a range of buildings in nine different locations. Their locations were rarely a deliberate response to a clear service strategy, but more a reflection of historic inheritance and responsive acquisition. • The Council’s drive toward transforming service delivery, presented a great opportunities to take stock of this 	

inherited approach to providing services, and to drastically reduce costs associated with running a dispersed estate.

- Many services are housed in poor quality buildings that made accessibility difficult, were inefficient to run, and in the extreme were not fit for purpose. The cost of maintaining this dispersed estate was not sustainable.
- It is intended that Melksham would be the pilot for this type of service review.
- The main aim of this review is to define an approach to co-locating services into a “Service Campus” where appropriate and seek opportunities for joining up with other public sector organisations. The goal was to reduce building running costs to enable savings to be returned to transform the front-line services.
- The presentation and Area Board consultation exercise gives an opportunity to capture thoughts on three main areas:
 1. How best to engage with the community on the topic.
 2. What people feel to be the current issues facing public services in the Melksham Community Area.
 3. To describe what the key issues are around improving service quality and accessibility in Melksham.

The Council was undertaking this exercise to genuinely enable the wider community to have their views heard. It was very much hoped that this consultation would lead to a better end result for Melksham.

Attendees were given the opportunity to part in a simple consultation exercise which would gauge what services they wanted from a proposed Melksham public service campus.

Points made from the floor included:

- Would any council services be lost as a result of the public service campus.
- An excellent opportunity for Melksham to have its say on what it wants from the proposal at an early stage.

	<p><u>Next Steps</u></p> <p>It was agreed that the data from the consultation exercise would be compiled and Neil Ward would attend the May 26 Melksham Area Board meeting to give a further update and feedback the consultation findings.</p> <p>In the longer term Wiltshire Council officers would carry out wider consultation, including household surveys to provide a robust evidence base around the accessibility of public services during Summer 2010, with conclusion of service specification, including key service accessibility criteria September 2010.</p> <p>Recommendation to Wiltshire Council Cabinet expected December 2010.</p> <p>Lorry Parking in Melksham – Kirsty Wilson (Mouchel) outlined with a power point presentation the initial feedback from survey resulting from issues raised by residents living near the King St car park.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • 50% of the lorries parked over night were un-occupied local lorries. • King St car park did not meet the criteria set to be used as a lorry park, therefore the lorries should be removed from the Kings St car park. • The progression of a new lorry park possibly using the Leekes store car park should be explored as Leekes were happy to use their car park for this purpose and the site was the most suitable. <p>Points made from the floor included:</p> <ul style="list-style-type: none"> • Local companies should not be parking their vehicles in Melksham over night, they should be back in their depots. • The survey vindicated the feelings of local residents over this issue. <p><u>Decision</u></p>	<p>Abbi Gutierrez/ Neil Ward</p>
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	<p>That the Melksham Area Board fully supports the findings of the Mouchel survey and recommends that Cllr Dick Tonge (Portfolio holder for Highways & Transport, Wiltshire Council) investigates the proposal for Leekes to site the new Melksham lorry park.</p> <p><u>Note</u></p> <p>Cllr Griffiths requested that all occupants in Avon Road and Beanacre Road be consulted by mail or door to door, and that if agreed, there is a bedding in period of no more than six months allowing the Melksham Area Board to review the ongoing viability of the new location.</p> <p>Any Other Urgent Questions of Public Concern.</p> <p>Rubbish collections – there had been several issues with rubbish bins not being emptied as the lids would not close fully, residents were advised to ring Wiltshire Council if their bin had not been emptied, the bin would be emptied on the following Friday.</p> <p>Car parking in Union Street - the parking is under review, the Town Council are expecting the review to be completed during April 2010, this issue will then come to a Future Melksham Area Board.</p>	<p>Abbi Gutierrez</p>
<p>16.</p>	<p><u>Grants & Area Board Budget</u></p> <p>The Chairman advised that grant applications would be dealt with at alternative Melksham Area Board meetings in future, this would free up the time on the agenda for other matters.</p> <p>Councillors were asked to consider eight applications seeking 2009/10 Community Area Grant Funding:</p> <p>Carole Mitchell addressed the Area Board on behalf of the Melksham and District French Twinning Association.</p> <p>A representative addressed the Area Board on behalf of St Mary's Church.</p> <p>Jerry Wickham addressed the Area Board on behalf of Keevil Neighbourhood Watch.</p> <p>Alan Byrne addressed the Area Board on behalf of Melksham</p>	

Community Radio.

- a) **Melksham and District French Twinning Association** - applied for a grant of £970 towards the cost of promotional material to advertise events to celebrate the 30th anniversary of the twinning of the association. This grant was refused as it was considered not a priority for community area grant funding.

- b) **Beanacre Cricket Club** - awarded £1554, purchase of Portable Nets, all Weather Playing Surface and Cricket Bowling Machine. The grant was awarded with the condition that further contribution is funded by the club.

- b) **Great Hinton Parish Council** – awarded £200 towards the refurbishment of a historic telephone box.

- d) **St Mary’s Church, Steeple Ashton** – awarded £829 for the purchase of two commercial 3m x 6m gazebos. The grant was awarded with the condition that St Mary’s Church makes a £10 hire charge per gazebo when hiring them out.

- e) **Seend Playgroup** - awarded £3,000 for play equipment.

- f) **Queensway TARA** - awarded £7500 to run a community event in Apr/May to interest local people in our community garden project and prepare a community herb garden.

- g) **Keevil Neighbourhood Watch** had applied for £1000 towards the purchase of 160 packs of ‘smart water’ style property marking equipment. This grant was deferred so that the Melksham Community Area Partnership Safety Group could investigate the merits of this application.

	<p>h) Melksham Community Radio – awarded £850 for studio equipment hire.</p>	
17.	<p><u>Performance Reward Grant Scheme</u></p> <p>The Chairman advised that there were three applications seeking Performance Reward Grant Scheme funding.</p> <p>Kevin Lockwood addressed the Area Board on behalf of Semington Football Club.</p> <p>Virginia Fortescue addressed the Area Board on behalf of the Steeple Ashton Pavilion.</p> <p>Niki Lewis addressed the Area Board to give an outline of the Community Payback scheme.</p> <p>The three applications were:</p> <p>Semington Football Club – The grant application is for capital works and will be used for:</p> <ul style="list-style-type: none"> • Changing facilities. • Installation of cesspit. • Installation of vehicle access and overflow car parking. • Goalposts will be purchased from clubs recent fundraising and 50% FA goalpost safety grant. <p><u>Decision</u> That the Melksham Area Board endorses the Performance Reward Grant application for Semington Football Club of £38,000.</p> <p>Steeple Ashton Sports Pavilion – The grant application is for a sports pavilion, a building which is architecturally of a high standard to meet future needs and in keeping with the Steeple Ashton Village Design Statement.</p> <p><u>Decision</u> That the Melksham Area Board endorses the Performance Reward Grant application from the Steeple Ashton Pavilion of £50,000.</p> <p><u>Note</u></p>	

	<p>Cllr Seed did not vote on this application after declaring a personal interest in the Steeple Ashton Sports Pavilion application, Cllr Eaton chaired the meeting during this application.</p> <p>Community Payback – The application will enable offenders to repay their debt to society through the contribution of time and labour to help local communities tackle a wide range of issues from graffiti and chewing gum removal to litter picking, ground clearance and other environmental improvement projects.</p> <p><u>Decision</u> That the Melksham Area Board endorses the Performance Reward Grant application from Community Payback of £73,000.</p>	
18.	<p><u>Cabinet Member Questions</u></p> <p>Cllr Stuart Wheeler (Cabinet Member for Leisure, Wiltshire Council) gave a brief outline of his portfolio.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That there is a major review of Wiltshire Council’s leisure services currently happening, looking at what the council has, what condition it is in and what residents of Wiltshire want from their leisure services. • Cllr Wheeler is working closely with the “workplace transformation” team to ensure that leisure is fairly represented. • Vision – Wiltshire Council wants to make the county the healthiest in the UK by 2014. • Sport – Wiltshire Council is keen to encourage young people to join organised sports and for older people to get back into sport. • Culture - Wiltshire Council actively supporting Art & Culture across the county. <p>Points made from the floor included:</p> <ul style="list-style-type: none"> • Bowerhill sports fields – the village green application had rumbled on for some thirteen years, can Wiltshire Council 	<p>Abbi Gutierrez/</p>

	<p>sort this issue out with Melksham Without Parish Council. It was agreed that Cllr Wheeler and Melksham Without Parish Council would meet to discuss this issue.</p> <p>The Chairman thanked Cllr Wheeler for attending the meeting.</p>	<p>Cllr Wheeler/ Melksham Without PC</p>
19.	<p><u>Any other Issues from the Floor</u></p> <p>The issue of Union Street parking, the costs of residents permits and restrictions relating to on street parking was raised by Duncan Hames MP on behalf of a local resident, Rebecca Mitchener.</p>	
20.	<p><u>Future Meeting Dates</u></p> <p>The dates of the future Melksham Area Board would be:</p> <p>Wednesday 26 May 2010 – Seend Community Centre.</p> <p>Wednesday 28 July 2010 – Shaw School.</p>	
21.	<p><u>Melksham Area Board Forward Work Plan</u></p> <p>The Forward Work Plan was noted.</p>	
22.	<p><u>Evaluation & Close</u></p> <p>Attendees were asked to complete the pink evaluation sheets that were included in their agenda packs.</p>	



THEMES

Community Safety

Recent activities include:

- Planning public event to review the effectiveness of Neighbourhood Watch and identify actions to support and improve it further.
- Following up anti-social concerns raised at a special meeting in Melksham Town Hall by agreeing actions to help reduce the problem
- Preparing for the roll-out to this area of the new Touch2id Proof-of-age card for young people

Health

The main aim of the next Health Theme Group meeting will be to agree a strategy for a public Community Health event to identify shortfalls in health and well-being provision and agree actions to fill the gaps. A date has yet to be agreed but July is being considered, possibly during the 'Age-No-Barrier' week.

Waterways

One immediate area of activity for the Waterways Theme Group will be working with the Wilts & Berks Canal Partnership to consult the community on plans to bring the Wilts and Berks Canal back through Melksham by way of the new Melksham Link. This will be done by working closely with the community, Wiltshire Council's Canal Officer Ken Oliver and in partnership with the Town and Parish Councils, British Waterways, the Wilts & Berks Canal Partnership, the Environment Agency and other interested parties.

The group meets on the first Tuesday of every month and anyone interested in taking an active part should get in touch.

Environment

On March 11 the Manor School in Melksham held a Greener Living show at which the Partnership had a stand. A mini consultation was carried out to find out the priorities for greener living in the area and the results showed that the top three priorities were using the car less, planting more trees and introducing solar power.

VILLAGES

Keen to keep every parish involved in the Partnership, we have begun reaching out to villages through Parish Councils. Tim Jalland has arranged introductory meetings at Poulshot, Great Hinton and Melksham Without, and continues to work at connecting the outlying rural areas with the town.

CARNIVAL AND VILLAGE FETES

To introduce the CAP to as many people as possible we will be holding a stand and driving a float through Melksham at the Carnival on July 18. A very general consultation will be carried out, to gather a wide range of views from the public, which will form data that goes into the Community Plan.

We will be taking the same displays to the village fetes in the area to ensure that we reach as many people as possible. If you would like to help promote the CAP in your village, please get in touch.

WEBSITE - www.melksham.communityarea.org.uk

The website will be available on June 1 as a regularly updated source of information and progress on our work. It will include links to online consultations and have a backdoor facility so the theme groups can upload minutes and agendas of their meetings.

A twitter and facebook account have been set up to increase our online presence:

<https://twitter.com/MCAPPartnership>

'Melksham Community Area Partnership' on Facebook.

NEWSLETTER

Work has begun on the newsletter, which will be a paper based method of distributing the content from the website.

DEVELOPMENT

Growing partnership

New groups to get involved in the Partnership include the Melksham Climate Friendly Group, Pubwatch, West Wilts Interfaith and Farm Crisis Network

WFCAP

We continue to work closely with the Wiltshire Federation of Community Area Partnerships for advice and best practice. On May 8 the WFCAP conference in Devizes was a celebration of success from CAPs around the county, at which many ideas were generated for future projects and MCAP presented our website.

Wiltshire Council's Partnership Development Officer

We are working with Andrew Jack who provides support in creating consultations and providing local statistics and results from previous surveys.

FURTHER INFORMATION

For further information please contact:

Miriam Zaccarelli on melkshamcap@gmail.com or 07865 065 925

or Chris Holden on chris.holden@bt.com



Crime and Community Safety Briefing Paper Melksham Community Area Board 26th May 2010

1. Neighbourhood Policing

Inspector Cullop offers his apologies as he will not be in attendance at the Board Meeting due to a diary clash. His Deputy, Sergeant Dave Hobman, will represent him and will be pleased to take any questions from the Board or members of the public.

Regular engagement and consultation is a key area of Neighbourhood Policing. Details of all consultations meetings can be found on the Wiltshire Police Website:

<http://www.wiltshire.police.uk>

Team profile:

Team Supervisor

Sergeant Mel Rolph

Town Centre Team

Beat Manager – PC Kevin Harmsworth

Patrol Officer – Sophie Dodd

PCSO – Debbie Huntley

PCSO – Helen Wilson

PCSO – Christopher Pugh

Rural North Team

Beat Manager – PC Barry Dalton

PCSO – Janet Gould
PCSO - Maggie Ledbury

Rural South Team

Beat Manager – PC Emily Thomas
PCSO Rose Baldock

Abstraction Rate Performance:

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for **March 2010** are:

Team Sergeant:	63.5%
Community Beat Managers:	73%
PCSO's:	95%

PS Rolph & PC Harmsworth have both been abstracted to attend training courses. Though we strive to meet our 80% target there will be occasions when the development of our staff will have an impact.

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

 Visit the new and improved website at: www.wiltshire.police.uk

Police Authority Representative:

Mr Angus Macpherson

Mr Macpherson can be contacted via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Crime Performance

Our end-of-year crime performance figures are published below in **Table 1**. Many commentators had predicted an escalation due to the difficult financial environment. We have achieved nearly all of our set targets. Dwelling Burglary is a crime type that we are still treating as a priority. The most pleasing number is the **83** less victims. Our overall detection rate is still well above national average.

As the Community Area has grown by 7 Parishes these latest results are very encouraging.

The one area of concern throughout the year has been the increase in dwelling burglaries. Much time and resources have been committed to tackling this problem. We should not however become complacent. The main common factor in many of the reported offences was the householder leaving their premises insecure, often not locking doors and windows overnight. Simple prevention measures can make a huge difference. The community can help by following these simple steps:

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

Please do all that you can to stop thieves targeting your homes. Prevention is always better than cure! The '**Lock it or Lose it**' campaign offers good practical advice.

'**Lock it or Lose it**' leaflets can be obtained from the Melksham NPT.

A new addition to my report will be a rolling quarterly look at levels of anti-social behaviour. The crime figures illustrate a marked reduction in Violent Crime & Criminal Damage. The figures quoted below in **Table 2** are reports that are not recordable crimes but impact on the life of our communities. They include reports of anti-social use of vehicles, littering, noise, groups of persons being rowdy etc.

Wiltshire Police is delivering our aim of being the safest county in the country. We must also tackle other incidents that impact of the lives of individuals and communities to achieve and further improve satisfaction and confidence. The new table will act as baseline to compare ASB levels over the coming year.

I will also be introducing at the July Board Meeting details of the hours my staff are spending on foot patrols.

Table 1 – Reported Crime Figures Melksham Community Area 1st April 2009 – 31st March 2010

Crime Type	Target year to date	Actual Crime to date	No +/-	% +/-	% Current detected
Violence Crime	351	264	-87	-24.8	52.3
Robbery	10	7	-3	-30	85.7
Burglary Dwelling	49	119	+70	+142.9	36.1
Burglary Other	94	105	+11	+11.7	4.8
Theft from Motor Vehicles	111	91	-20	-18	13.8
Theft of Motor Vehicles	45	29	-16	-35.6	19.7
Theft & Handling	312	330	+18	+5.8	19.7
Fraud & Forgery	29	32	+3	+10.3	28.1
Criminal Damage	346	260	-86	-24.9	23.8
Drugs	32	48	+16	+50	100
Other Crime	12	20	+8	+66.7	65
Total Crime	1381	1298	-83	-6	30.3

Table 2 – Reported Anti-Social Behaviour Figures April 2009 – 31st March 2010

APR-JUNE 2009	JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
367	322	259	233	98

David W Cullop
David W Cullop
Sector Inspector

05/05/10

NHS Update - May 2010

Pioneering role for Wiltshire's Director of Public Health

Wiltshire's Joint Director of Public Health, Maggie Rae, has taken on new responsibilities at Wiltshire Council that came into affect in April 2010.

In addition to her existing responsibilities, Maggie will manage the Public Protection Unit including community safety and anti-social behaviour, environmental protection and licensing, commercial and consumer protection, joint-intelligence research and emergency planning.

The new role demonstrates an innovative evolution of the existing role of Joint Director of Public Health and puts Wiltshire at the forefront of the Government's ambitious and wide-ranging programme of reform to deliver a multi-agency approach to community safety across policing, health, justice, antisocial behaviour and problem families.

Early screening for Down's Syndrome

A new service is now being offered to all pregnant women screening for Down's syndrome in early pregnancy. All women are now being offered a screening test for Down's syndrome that involves a scan and blood test- known as the combined first trimester screening test. This test can be performed from 11 weeks and up to 13 weeks and 6 days. The ultrasound scan measures the nuchal area (a thin film of fluid under the skin at the back of the baby's neck) and the blood test measures the amount of 2 hormones that are found naturally in the mother's blood, in pregnancy.

Referral to the first trimester screening clinic is generated by the midwife, at the booking appointment (usually between 8-10weeks). Women will be offered an appointment for the first trimester screening clinic when they are 12 weeks pregnant and will be able to choose to have first trimester screening for Down's syndrome or a dating scan.

Women who book after 13 weeks and 6 days will be offered the triple test- a second trimester screen- for Down's syndrome screening. This test is available from 15 weeks and up to 20 weeks and 6 days of pregnancy. Again a high risk result will be followed up with the offer of a diagnostic test.

The next Board meeting will be held on **26 May 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: maggie.goodman@wiltshire.nhs.uk)

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



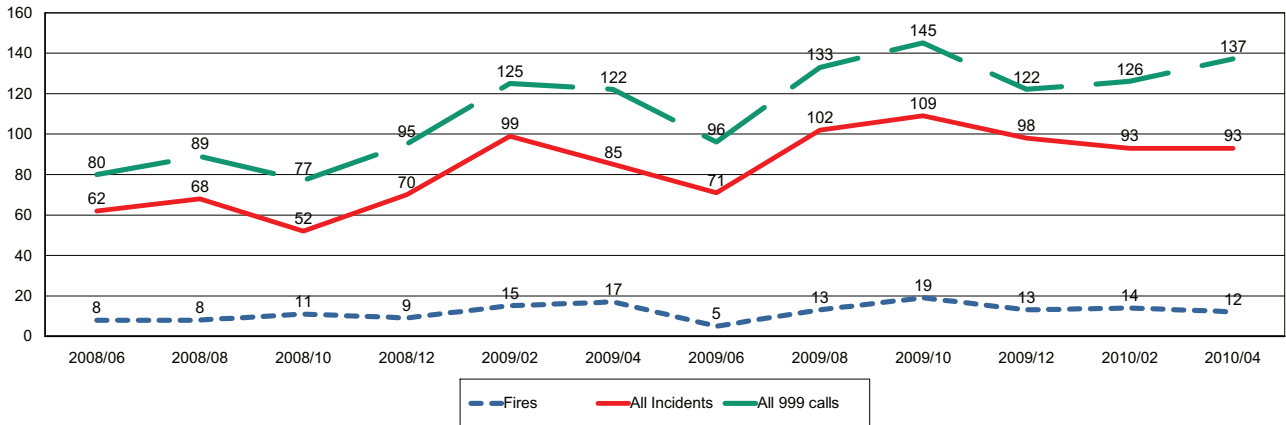
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

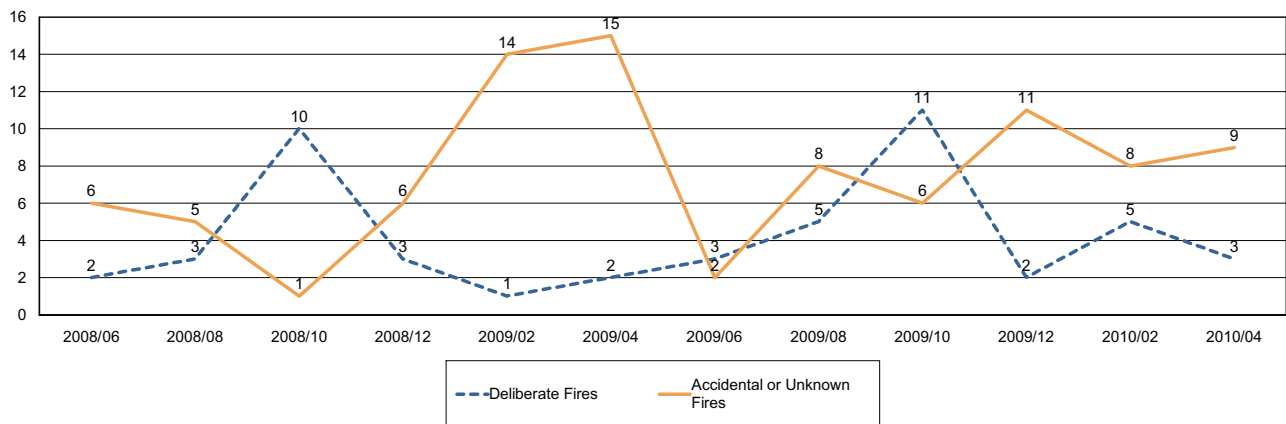
Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including April 2010. It has been prepared by the Group Manager for the Board's area.

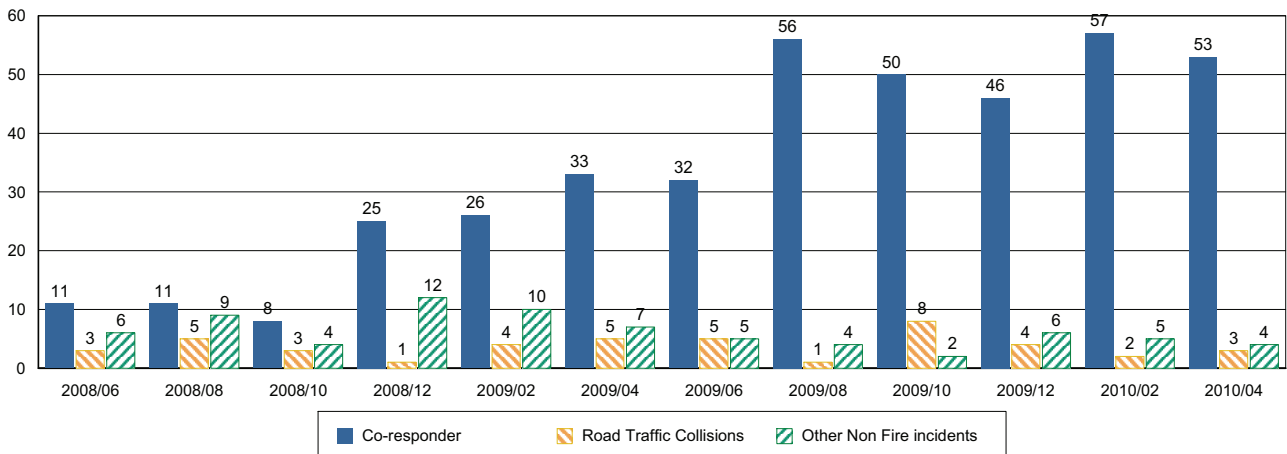
Incidents and Calls



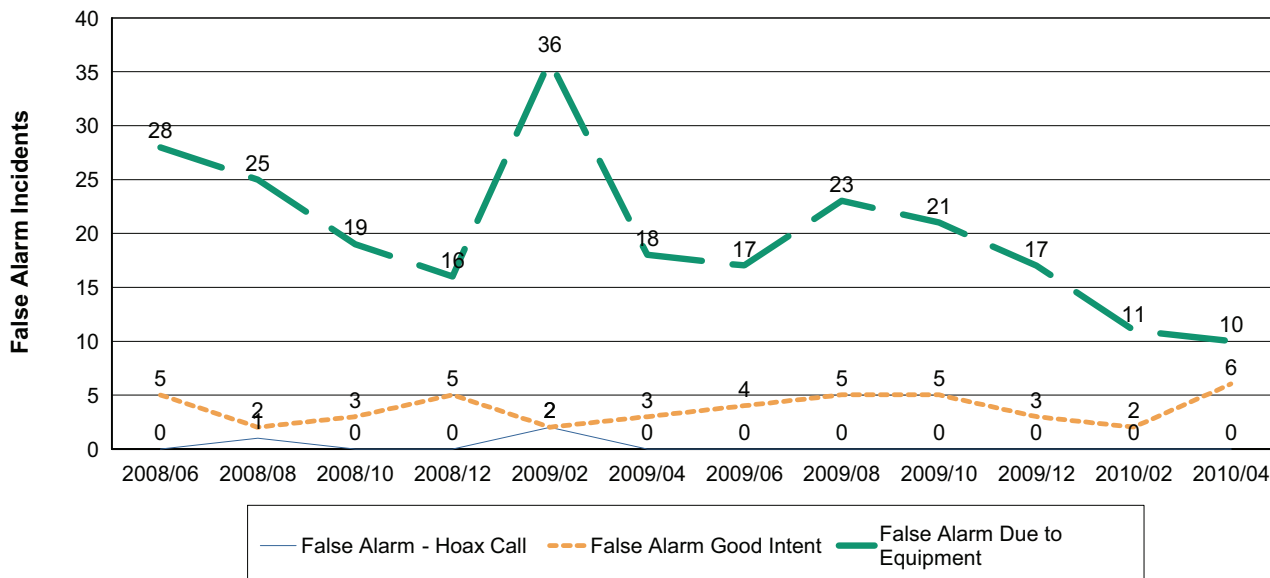
Fires by Cause



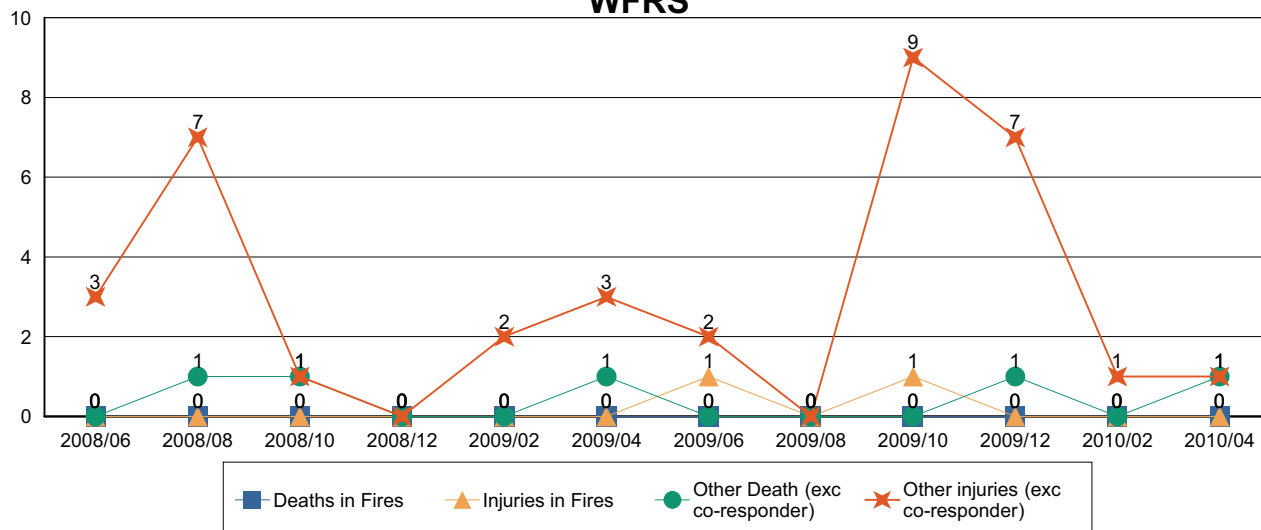
Non-Fire incidents attended by WFRS



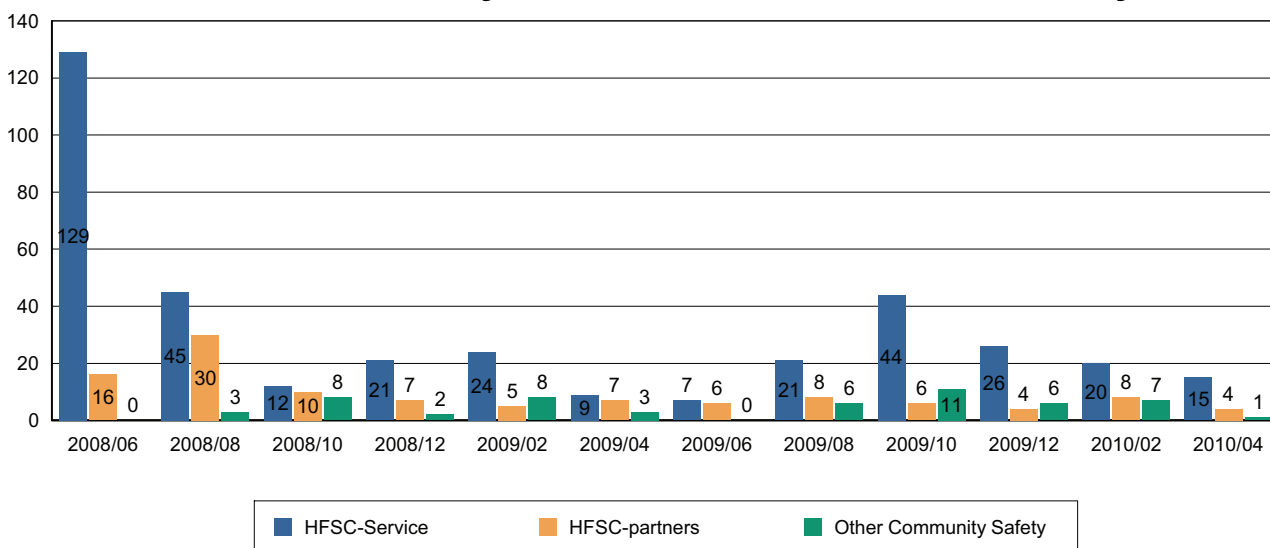
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Report to	Melksham Area Board
Date of Meeting	26th May 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 2009/10 Community Area Grant Funding:

1. **Melksham Party in the Park** have applied for **£1931** towards the purchase of Electrical Equipment, Lighting Improvements and Safety Matting. The recommendation is to award the funding.
2. **Cllr Jon Hubbard** has applied for **£1962** towards holiday activities for children and young people aged 5 – 13yrs. The recommendation is to award the funding.
3. **Cllr Jon Hubbard** has applied for **£600** towards a street based youth worker on Friday evenings in King George V Playing Fields. The recommendation is to award the funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2010/2011 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £1,783. This leaves a total budget of £51,545 for the 2010/2011 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Melksham Community Strategy• Party in the Park grant application• Holiday activities for young people grant application
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 4 rounds of funding during 2010/11. The first is contained in this report the remaining will take place on;
 - 28th July 2010
 - 13th October 2010
 - 2nd February 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of £47,052.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Melksham Party in the Park	Towards the purchase of Electrical Equipment, Lighting Improvements and Safety Matting.	£1931

- 8.1.1. The recommendation is to award the funding.
- 8.1.2. Application meets grant criteria 2010/11
- 8.1.3. This application demonstrates a link to the Melksham community plan in terms of it providing a high quality recreational event which helps to improve the economic standing of the town
- 8.1.4. There are no locally agreed/area board priorities that relate to this application.
- 8.1.5. The applicant is a non-profit community organisation that runs the annual Melksham Party in the Park.
- 8.1.6. Party in the Park started in the Year 2000 as a millennium one-off event. Due to its success the event has developed year after year to become the high quality recreational event that it is today. The local community support the event in their thousands. There is now a need to replace ageing equipment and to make improvements to satisfy health and safety requirements - all in the cause of ensuring that the event can continue for many more years
- 8.1.7. No equality and inclusion issues will be addressed by the project
- 8.1.8. If the area board does not grant funding the Melksham party in the park it could impact on the ability of the group to sustain the vent in future years

Ref	Applicant	Project proposal	Funding requested
8.2.	Cllr Jon Hubbard	Holiday activities for children and young people aged 5 – 13yrs.	£1,962

- 8.2.1. Recommendation is to award the funding.
- 8.2.2. This is a councillor initiated project not a community grant.

- 8.2.3. This application demonstrates a link to the Melksham community plan in terms of providing Children & Young People's activities, especially during the holidays. A survey by Melksham town council in 2009 also identified a need
- 8.2.4. Locally agreed/area board priorities: A survey by Melksham town council in 2009 also identified a need.
- 8.2.5. The applicant is a Wiltshire Councillor.
- 8.2.6. The project is to run a 4 day programme of holiday activities for Melksham children and young people aged 5 – 13yrs. This will include a range of activities for children to choose from, each taking place across 4 central Melksham venues
- 8.2.7. Equality and inclusion issues: low fees to enable all families to access activities. £10 per day for 1st child, £5 for second child, and £3 for 3rd child
- 8.2.8. If the area board does not grant funding the Steering group would discuss the possibility of using Extended Services funding, which would impact on planned other future projects, where some would not be able to go ahead and therefore not have the impact desired for families of Melksham

Ref	Applicant	Project proposal	Funding requested
8.3.	Cllr Jon Hubbard	Street based youth worker for King George V Playing Fields	£600

- 8.3.1. Recommendation is to award the funding.
- 8.3.2. This is a councillor initiated project and not a community grant.
- 8.3.3. The application demonstrates a link to the community safety issue highlighted in the Community Plan.
- 8.3.4. This grant funding will help towards addressing issue of antisocial behaviour in King George V Playing Fields which has been raised through the issues process.
- 8.3.5. The applicant is a Wiltshire Councillor.
- 8.3.6. The aim is to fund street based youth workers for Friday evenings to work in King George V Playing Fields for 6 months. The actual cost of this project is £1800. £600 has already been secured from Extended Services and £600 has been applied for from the Town Council.
- 8.3.7. No Equality and inclusion issue will be addressed by this project

8.3.8. If the area board does not grant funding then the street based youth workers would not be able to be employed for as long as necessary.

Appendices:	Appendix 1 Grant application – Party in the Park Appendix 2 Grant application – Cllr Hubbard Appendix 3 Grant application – Issue 916
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Abbi Gutierrez, Community Area Manager Tel: 01225 718443 E-mail: abbi.gutierrez@wiltshire.gov.uk
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Seend Community Centre,
Rusty Lane,
Seend,
Melksham,
SN12 6NS



Seend Community Centre

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